

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 18 April 2025. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 20 May 2025 is 5pm Friday, 9 May 2025.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Infrastructure
Councillor N J Rushton	-	Corporate
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>May 2025</b>							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	20 May 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function
Rural England Prosperity Fund 2025 - 2026 Award	Cabinet	Key	Public	20 May 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk  Senior Economic Development Officer, Economic Regeneration Team Manager Tel: 01530 454822 ray.hurst@nwleicestershire.gov.uk, Barrie.Walford@nwleicestershire.gov.uk	Rural England Prosperity Fund 2025 - 2026 Award	Presented to Community Scrutiny Committee in July 2023. Not currently intending to return to Scrutiny as officers are only seeking an extension to the programme.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Performance Monitoring Report	Cabinet	Non-Key	Public	20 May 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisation Development  hannah.panter@nwleicester-shire.gov.uk</p>	Performance Monitoring Report	Corporate Scrutiny Committee, 19 June 2025.
Car Parks Asset Management Plan	Cabinet	Key	Private	20 May 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester-shire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester-shire.gov.uk</p>	Car Parks Asset Management Plan	N/A
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	20 May 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester-shire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester-shire.gov.uk</p>	Award of Contracts	N/A - delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	20 May 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk	Acquisitions and Disposals	N/A - delegated Cabinet function.
Housing Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	20 May 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  rob.dresbrow@nwleicester.gov.uk	Housing Contracts	non-executive function
Waterworks Road Housing Development LLP Joint Venture Company - Update Report	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	20 May 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Waterworks Road Housing Development LLP Joint Venture Company - Update Report	Delegated Cabinet function

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Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Tenant Scrutiny Panel Report on Grounds Maintenance in Housing	Cabinet	Non-Key	Public	24 June 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Principal Housing Management Team Leader Tel: 01530 454700 andrew.wallace@nwleicestershire.gov.uk</p>	Report and Appendix (the TSP findings and recommendations) Tenant Scrutiny Panel Report on Grounds Maintenance in Housing	The report has been through the Tenant Scrutiny model
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester-shire.gov.uk</p>	Award of Contracts	N/A - delegated Cabinet function
Peer Review Feedback Follow Up	Cabinet	Key	Public	24 June 2025	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicester-shire.gov.uk</p>	Peer Review Feedback Follow Up	Corporate Scrutiny 19 June

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Moneyhill Solar PV	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 June 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Moneyhill Solar PV	Delegated Cabinet function
Treasury Management Stewardship Report 2024/25	Cabinet	Non-Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Treasury Management Stewardship Report Treasury Management Stewardship Report 2024/25	Audit & Governance Committee, 4 June 2025

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Devolution White Paper Update	Cabinet	Non-Key	Public	24 June 2025	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk  Chief Executive Tel: 01530 454500 allison.thomas@nwleicester-shire.gov.uk	Devolution White Paper Update	Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process.
Annual Corporate Complaints	Cabinet	Key	Public	24 June 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Customer Services Team Manager  nichola.oliver@nwleicestershire.gov.uk	Annual Corporate Complaints	Corporate Scrutiny Committee, 19 June 2025.
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	24 June 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester-shire.gov.uk	Acquisitions and Disposals	N/A - delegated Cabinet function



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2023/24 Provisional Financial Outturn - General Fund	Cabinet	Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2023/24 Provisional Financial Outturn - General Fund	N/A
2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	N/A